

## Our Mission

Guiding and Inspiring people to realise their potential and achieve fulfilling vocational goals.

## Our Vision

Enriching the Community - Empowerment through Employment



# New pathways to work



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WISE is a not-for-profit organisation that offers specialist employment services, with branches in Victoria, New South Wales, Tasmania and the Northern Territory. We provide free placement under Job Services Australia and Disability Employment Network and we are a registered training organisation. We reinvest our surplus funds into innovative projects and programs that benefit the most marginalised and under supported sections of our community.



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# New pathways to work

Finding a job can be challenging, especially if you haven't had to look for a while. Jobs and workplaces have changed, and the economy isn't the same. New circumstances call for fresh thinking. Through a brand new Government initiative called Job Services Australia, WISE Employment can help you find new pathways to employment.

## How does Job Services Australia work?

WISE has an excellent track record as a hands-on employment service. We provide personalised, cost-free assistance to eligible job seekers through the new Job Services Australia. WISE has a range of services that are tailored to suit you. We start by asking what you're good at and what work you like doing. So when you find a job, you're more likely to enjoy it and stay longer.

## Who is WISE?

WISE helps Australians from all walks of life and backgrounds find rewarding work. We're one of Australia's most successful not-for-profit employment services. When you register at Centrelink, ask to be referred to WISE so we can book an appointment and start working for you straight away.

## How do we help?

We like to get to know our clients so we start with a one-on-one meeting. We explain how we can help you find rewarding work, and what services you're eligible for. To give you a head start we can help you with:

- Preparing a résumé
- The best ways to look for work
- A list of local jobs that suit you
- Advice on which industries need workers
- Information on training
- Access to internet, computers and newspapers
- An interpreter if you need

## What else can we offer?

If you're eligible, we can provide you with additional help, such as:

- Completing a Skills Assessment, to work out what skills and training might help you get work
- Developing an *Employment Pathway Plan* with regular meetings, training or work experience
- Matching your skills, qualifications and experience to jobs in your area
- Working with you on barriers that might be making finding a job difficult
- Linking you up with counselling and other professional services
- Organising training and work experience that will help you find a job

## How can you help us, help you?

To qualify for our support through Job Services Australia there are a couple of things you need to do:

- Ask to be referred to WISE when you register with Centrelink
- Make every effort to get a job
- Accept any suitable job
- Do your best at interviews
- Do everything you agreed to in your *Employment Pathway Plan*
- Let us know if there are changes in your life, as you might be eligible for other support

