

Find staff the new,  
easy way.



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Things might have changed a bit since you last looked for staff.

Demand for workers is different and the economy isn't the same. Through Job Services Australia, a new government initiative, WISE Employment can save you time and money, and help take the hassle out of employing someone.

## **How does Job Services Australia work?**

WISE provides cost-free assistance to Australian employers in all sorts of industries. Through Job Services Australia, we work closely with businesses to help you find staff with suitable skills. We begin by helping you identify job vacancies and skill shortages in your workplace. Then we refer the most experienced job seekers with the most relevant qualifications. So when you hire someone, they're more likely to be right for the job and want to stay longer.

## **Who is WISE?**

WISE enjoys a reputation as one of Australia's most successful not-for-profit employment services. As well as providing hands-on assistance to job seekers, we work with employers to find the best candidates to fill your job vacancies. There is no cost to employers and sometimes even a wage subsidy applies. We may also be able to help by training new employees before they start.

## **How do we help?**

We like to get to know employers so we start with a face-to-face meeting. We explain how we can help you find new workers, and what services we can provide. Our approach is similar to private recruitment companies - but we don't charge you. To get started we can help you with:

- Looking at your staff needs and skill shortages
- Preparing job descriptions
- Identifying the best ways to advertise
- A list of local job seekers that suit your vacancy and workplace culture
- Information on cost-free training
- Interviewing and short-listing candidates
- Advice on wage incentives

## **What's the catch?**

The answer is simple; there is no catch. WISE is funded through the Australian Government, so you're not out of pocket. We know how time-consuming hiring staff can be, so we take the hassle out for you. We work with you so that the candidates you meet are right for the job. And we stay in touch after they start to support you both.



# To save time and money finding staff contact **WISE** Employment.



## **WISE** Victoria

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## **Our Mission**

*Guiding and Inspiring  
people to realise their  
potential and achieve  
fulfilling vocational goals.*

## **Our Vision**

*Enriching the Community  
- Empowerment through  
Employment*

WISE is a not-for-profit organisation that offers specialist employment services, with branches in Victoria, New South Wales, Tasmania and the Northern Territory. We provide free placement under the Australian Government Job Services Australia and Disability Employment Services initiatives and we are a registered training organisation. We reinvest our surplus funds into innovative projects and programs that benefit the most marginalised and under supported sections of our community.